INTER-IOT OPENCALL

Proposer Manual

Overview

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INTER-IOT Open Call 2016		
OpenCall Home	**Email Admin**	

Proposers:

- Make Submission
- Edit Submission
- Upload File
- View File
- Withdraw Submission
- Check Status

Overview

Steps to upload a proposal:

1. Make Submission
2. Upload File
3. Edit Submission or Upload New File

Steps to Edit a proposal

- Edit Submission
- Update File
- View File
- Withdraw Submission
- Check Status

Steps to upload a proposal

1) Make Submission:

Here you can introduce your information and password. Once you send the form, it will return you an ID.

2) Upload File:

With the ID Submission and your password you can upload a file with the proposal.

3) Edit Submission or Upload New File:

You can see the available options in the next slide.

1) Make Submission

- In order to get your access keys, please fill the registration form by clicking here:

1) Make Submission

Complete the form fields:

General Information

Submission Title:

Proposer(s)

Proposer 1

Organization:

First/Given Name:

Last/Family Name:

Country:

You have to enter your password to identify later each submission. You must remember this password

Password

Please enter a password you will remember. The submission ID, which you will receive via email upon submission of this form, along with this password will allow you to make future changes to this submission.

Password:

Re-enter Password:

1) Make Submission

- Finally, finish your registration by clicking the following button:

Make Submission

- Once the form is completed, you will receive an email with your ID. You can also see your ID on the screen after fill out the form.

2) Upload File

- Select a File and its format, then you can upload it with your Submission ID and Password.

3a) Edit Submission

- Login with your Submission ID and Password

- If you have forgotten your ID or password, then click the option to recover them

3a) Edit Submission

- You can modify the information about the Submission or your Password.

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3b) Update File

- In the same option of Upload File.
- If you upload a new file with the credentials, the former file will be deleted and replaced by the new one.

Steps to edit a proposal

- Edit Submission:

You can edit your proposal information within this option.

- Update File:

You can upload a new file, but overwriting the previous file.

- View File:

You can view the file which is uploaded into our database.

- Withdraw Submission:

You can remove/retire the proposal

- Check Status:

You can see the status of your proposal

Edit Submission

- Login with your Submission ID and Password

- If you have forgotten your ID or password, then click the option to recover them

Edit Submission

- You can modify the information about the Submission or your Password.

Update File

- In the same option of Upload File.
- If you upload a new file with the credentials, the former file will be deleted and replaced by the new one.

View File

You can view the file which is uploaded into our database.

Withdraw Submission

- Remove your Submission with your Submission ID and Password

Check Status

You can see the status of your proposal

1) Make Submission

2) Upload File and Edit Submission

Withdraw Submission

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